



# GROUP AIR POLICY

*Applies to travel worldwide.*

## GROUP AIR REBATE GUIDELINES

20 or more air-inclusive passengers—One travels with free air

### PLEASE NOTE:

- The air rebate is for air-inclusive bookings on group air contracts only. Individual air passengers do not count towards the rebate
- The air rebate is not combinable with other air promotions and discounts
- The air rebate is based on the least expensive departure city
- The air rebate includes taxes and fees
- Travel agents and their companions who receive a discount do not count towards the number of passengers used to qualify for the air rebate
- The air rebate does not apply to internal air segments costed into the land price of the tour
- The air rebate is not commissionable

## GROUP AIR PRICES

(Including taxes and fees)

QUOTES GIVEN UP TO 240 DAYS PRIOR TO DEPARTURE	QUOTES GIVEN 239 DAYS OR LESS FROM DEPARTURE
<p>Great low air inclusive quote inclusive of taxes and fees with a standard group land deposit:</p> <ul style="list-style-type: none"> <li>• \$400 refundable deposit for shared coaches</li> <li>• \$500 nonrefundable deposit for private coaches*</li> <li>• \$1,000 nonrefundable deposit for custom tours</li> </ul>	<ul style="list-style-type: none"> <li>• All air quotes provided inside 239 days are estimates, not guaranteed, and are subject to change</li> </ul>
We guarantee the customer price will not exceed more than 10% over the quoted price	From 239 to 180 days prior, air will be requested when we have 10 names with a \$250pp* land deposit and a \$300pp air deposit
Air must be requested between 330 and 180 days of the outbound date	Within 179 days prior, air will be requested when we have 100% names with a \$250pp* land deposit and a \$300pp air deposit
Air can be requested when we have 10 names with a \$250pp* land deposit and a \$300pp air deposit	

### PLEASE NOTE:

- At the time air is requested if the price comes in lower than what was quoted, the savings will be passed on to the group
- Preferential changes made after air is confirmed may incur penalties and/or fare increases
- Air confirmation is subject to availability at the time air is requested
- Any passengers who make deviations to the tour (extra nights, upgrades, etc.) will typically be confirmed with live air and will be subject to the price available at that time
- Quotes given are not specific to certain carriers or schedules, if specifics are important we will need a minimum of 10 names and deposits to request a specific carrier or schedule
- Our associates will not assume that air is to be added to a booking for which a quote was given. We must be explicitly instructed to add air

*\*Some destinations require a higher land deposit. Please see our terms and conditions for those destinations.*

<p><b>1 TO 9 PASSENGERS TRAVELING TOGETHER</b> <i>This is booked as live air</i></p> <ul style="list-style-type: none"> <li>• Must have correct passport names and TSA at time of booking.</li> <li>• Per person \$250pp land deposit and \$300pp air deposit required.</li> <li>• Air tickets may be issued at any time after deposit.</li> <li>• Any changes in air after booking including name changes and revision to land only, will incur a minimum change/cancel penalty of \$300 per person per change, and new air pricing will apply.</li> <li>• Some destinations require 100% of the ticket price to be paid at time of booking.</li> </ul>	<p><b>10 OR MORE PASSENGERS TRAVELING TOGETHER OR ON THE SAME FLIGHT</b> <i>This is booked as group air</i></p> <ul style="list-style-type: none"> <li>• 10 passenger names and per person land and air deposits are required.</li> <li>• If a group block drops below 10 passengers, the group air will be cancelled and live air must be requested and is subject to available rates at that time.               <ul style="list-style-type: none"> <li>» To request live air, we must have all correct passport names and required deposits.</li> <li>» Live air may not match original price quote or schedule.</li> </ul> </li> </ul> <p><b>SPLIT GROUPS</b> <i>This is a group with both group air and individual live air</i></p> <ul style="list-style-type: none"> <li>• Group policies will apply to the group block and individual policies will apply to individual passengers.</li> </ul>
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GROUPS DEPARTMENT 5301 SOUTH FEDERAL CIRCLE | LITTLETON, CO 80123-2980

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# GROUP AIR POLICY (CONTINUED)

*Applies to travel worldwide.*



## GROUP AIR CANCELLATION DATES & PENALTIES

- Quote Date to Booking Date: No penalty
- Air Booking Date to 180 days prior to departure: No penalty
- 179 days prior to departure to Utilization Date\*: \$50 per seat cancellation fee
  - » This fee is only assessed if the group air contract is fully cancelled and the group revises to Land Only
- Utilization Date\*\* to Final Payment Date: \$300pp air deposit
- Within Final Payment: Cruise/Land Tour cancellation percentages apply.
  - » 100% penalty for the air ticket and a possible group attrition penalty for reduction in group size. See applicable Cruise/Land policy for details.

*\*\*You will be advised verbally and/or by email of your air utilization date when air is confirmed*

### ADDITIONAL INFORMATION

- Due to high demand, group air should be requested as far in advance of the tour/cruise departure date as possible. Remember the quicker names can be collected, the better the chance of a more competitive air price.
- Codeshare flights for group air are not available for international flight segments. If codeshare flights are available for domestic segments, the identity of the carrier, which may include the carrier's codeshare partner, will be assigned and disclosed at a later date.
- Some carriers require a cancel and rebook for changes or revisions including name corrections. We cannot guarantee availability of original flights or prices.
- Any changes that require air to be cancelled and rebooked may be subject to price changes. Fare increases and/or penalties are the responsibility of the traveler.
- Airline schedule changes may occur. We will do our best to reconfirm similar schedules and/or routings when possible. Upon receipt of a schedule change, it is important to contact us immediately if there are any concerns as changes from there may incur penalties.
- Air inclusive quotes may not be available to all destinations due to limited availability.
- Full TSA information is required at the time of deposit for group air or the booking may be cancelled by the carrier.
- Passenger information required for TSA as follows: Name exactly as appears on government-issued ID which will be used for travel, date of birth, gender, known traveler number, and redress number (if applicable).
- Air inclusive quotes for more than 50 passengers flying on the same schedule are estimates only and subject to availability. It is possible that the entire group may not be able to fly on the same schedule and may be split.
- Please specify "Window", "Aisle" or "Aisle/Next" or "Window/Next" seating. We cannot make specific seat assignments for groups.
- We cannot guarantee that group air passengers will be seated together.
- Any changes to seat assignments are conducted by the airlines after check-in.
- Utilization Date is the date set by our airline partners and can vary by group air contract, after which, penalties apply.
- Utilization Date will be advised when air is confirmed.
- Groups with live air, that grow to 10 passengers, flying out of the same city, may be required to rebook with group air, and are subject to available group air pricing. Passengers are responsible to pay for any air increases.

### AGREEMENT TERMS & CONDITIONS

I certify that I have read, understand, and agree to the terms specified in the Globus family of brands Group Air Policy, and the terms and conditions page in the current year tour brochure that describes this tour. I also certify that I have provided or will provide to each of my booked passengers, a copy of the terms & conditions page no later than 150 days prior to departure or within 7 days of booking if already inside 150 days prior to departure.

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